



222 North Seventeenth Street • Philadelphia, Pennsylvania 19103-1299  
Superintendent for Secondary Schools

## Teacher Educational Study Grant Fund

September 10, 2018

Dear Secondary School Teacher,

To assist you in the pursuit of an approved educational program, the Secondary School System of the Archdiocese of Philadelphia established an Educational Grant Fund. The provisions for the use of this grant are:

After one (1) year of satisfactory teaching with the System, a teacher will be eligible to receive the Educational Study Grant.

Teachers who have received a study grant for two (2) consecutive years are not eligible to receive it for the following year.

Fifty percent (50%) of the tuition costs incurred by the teacher will be reimbursed by the Archdiocese. The maximum study grant shall be \$2,200 each year for undergraduate level courses, \$2,500 for graduate level courses taken toward a Master's Degree and \$3,000 each year for courses taken toward a Doctoral Degree.

Teachers may also apply to use this fund to be reimbursed for successfully passing the **Praxis Series** exams for their area of certification.

Teachers who are beginning their second year within the Secondary School System are eligible to apply for an educational grant. Funds are awarded on the basis of System Seniority.

Teachers who are given written approval for a grant will receive their reimbursement upon completion of their course(s) or Praxis Series Exams, receipt of a copy of the paid tuition or exam fee and course(s) or Praxis Series Exams grade(s).

Applications should be submitted electronically to Ms. Jill Gretsky [jgretsky@archphila.org](mailto:jgretsky@archphila.org). Application deadline is **October 15, 2018**. Applications received after this date will not be processed.

Sincerely,

Sr. Maureen McDermott, IHM, Ph.D.  
Superintendent for Secondary Schools

Attachment: Educational Grant Fund Application